

Proposed Minutes

ELKINS COMMON COUNCIL SPECIAL COUNCIL MEETING MINUTES

***142 Robert E. Lee Avenue
Phil Gainer Community Center
April 20, 2021
7:00 p.m.***

Elkins Common Council met in special session in the council chamber of city hall. Present were Mayor Jerry A. Marco; Councilpersons N.E. Bross-Fregonara, R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, C.J. Higgins, G.M. Hinchman, C.C. Lowther, D.C. Parker, and L.H. Vest; City Treasurer T. Judy; Fire Chief T. W. Meader; Police Chief T. Bennett; Operations Assistant M. Himes; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter E. Kelly.

Absent was Operations Manager R.P. Pingley.

PRESENTATION

City Clerk J. Sutton administered the oath to newly appointed firefighters Jacob Judy and Hunter Corcoran.

Fire Chief Tom Meader was recognized for his forty-plus years of service to the Elkins Fire Department. Chief Meader announced his retirement effective April 30, 2021. Mayor J. Marco presented the Chief with a plaque. Following was the presentation of a plaque from the members of the Fire Department.

MINUTES

Cw. Cuonzo, **MOVED APPROVAL OF THE MINUTES OF THE SPECIAL COUNCIL MEETING OF MARCH 31, 2021.** The motion carried.

NEW BUSINESS

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1394: APPROVING THE PROMOTIONS OF AND ESTABLISHING A NEW COMPENSATION LEVEL FOR S.D. HIMES AND J. W. JONES.** The motion carried.

Chief Meader presented captain pins to Himes and Jones, which were pinned by family members.

Cm. Hinchman, **MOVED APPROVAL OF RESOLUTION 1395: APPROVAL OF BUDGET REVISION 2021-001-06 FOR FISCAL YEAR 2021.** In accordance with the requirements of the state auditor's

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office for interdepartmental budget revisions, the chair ordered a roll-call vote. The recording secretary called roll in random order. The motion carried. Council votes were as follows:

N. Bross-Fregonara	Yes	J. Guye	Yes	D. Parker	Yes
R. Chenoweth	Yes	C. Higgins	Yes	L. Vest	Yes
M. Cuonzo	Yes	M. Hinchman	Yes	Mayor J. Marco (in case of tie)	n/a
C. Friddle, III	Yes	C. Lowther	Yes		

Cm. Hinchman, MOVED APPROVAL OF RESOLUTION 1396: FY21 GENERAL FUND BUDGET REVISIONS NO. 13 THROUGH NO. 22. The motion carried.

No action was taken on Resolution 1397.

Cw. Cuonzo, MOVED APPROVAL OF RESOLUTION 1398: APPROVING INVOICES RELATING TO THE WATER SYSTEM IMPROVEMENT PROJECT AND AUTHORIZING PAYMENT THEREOF. The motion carried.

Cw. Cuonzo, MOVED APPROVAL OF RESOLUTION 1399: APPOINTING INTERIM FIRE CHIEF AND ESTABLISHING COMPENSATION LEVEL. The motion carried.

Cm. Lowther, MOVED APPROVAL OF RESOLUTION 1400: ASSIGNMENT OF A SPECIAL HIRING COMMITTEE FOR THE PURPOSE OF HIRING A FIRE CHIEF FOR THE CITY OF ELKINS. The motion carried.

Cm. Hinchman, MOVED APPROVAL OF THE LAYING OF THE LEVY FOR FY22. The motion carried.

City Clerk J. Sutton presented a draft framework for the Finance Committee and Council to consider in relation to the City’s anticipated receipt of approximately \$2.91 million in American Rescue Plan Act funds. Council had no questions or comments.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Hinchman, MOVED APPROVAL OF THE INVOICES PRESENTED. The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period March 29 – April 16, 2021

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

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- Issued building permits
- Treasurer’s report

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
210076	Trimboli, Jerry & Barbara	1423 Cole Ave.	Build Porch Roof	11,000.00
210077	Tomblyn, Mark	100 Ellis Ave.	Remove And Replace Roof Shingles	10,325.00
210078	Given, Charles	38 Boyd St	Replace 11 Windows	6,164.00
210079	Sabatino, Joseph & Alice	405 Kerens Ave.	Replace Window	1,500.00
210080	Jasmine Rentals LLC	124 Earle St	Install Metal Roof	11,000.00
210081	Lambert, Patricia	1736 S Davis Ave.	Fence	1,700.00
210082	Davis, Michael	172 High St	Demolition (Fire Damage)	10,000.00
210083	Maxdale Properties, LLC	1320 S Henry Ave	Remove And Replace Roof Shingles	30,000.00
210084	Haney, John W	420 Center St	Finish Siding	2,500.00
210085	Roby, Kelli	921 S Henry Ave	Bathroom Remodel	2,000.00
210086	Gay, Priscilla	116 Second St.	Install Ductless A/C	3,250.00
210087	Holland Enterprises LLC	302 Davis St	Sign	500.00

Cm. Parker, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:51 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Jerry A. Marco, Mayor

Attest:

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Jessica R. Sutton, City Clerk