

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
August 19, 2021
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Jerry A. Marco; Councilpersons N.E. Bross-Fregonara, R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, C.J. Higgins, G.M. Hinchman, D.C. Parker, and L.H. Vest; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Operations Assistant M. Himes; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Councilperson C.C. Lowther was absent.

PUBLIC COMMENT

Andrew Carroll of 128 Buffalo Street applauds council for considering Ordinance #288, reducing the speed on Boundary Avenue. This is the best solution for all and presents a proven design-based solution. Mr. Carroll also suggests considering corridor trees and on street parking on both sides may also help.

MINUTES

Cw. Cuonzo, **MOVED APPROVAL OF THE MINUTES OF THE AUGUST 5, 2021, REGULAR COUNCIL MEETING.** The motion carried.

Cm. Chenoweth, **MOVED APPROVAL OF THE MINUTES OF THE AUGUST 12, 2021, SPECIAL CALL COUNCIL MEETING.** The motion carried.

NEW BUSINESS

Cw. Bross-Fregonara, **MOVED APPROVAL OF ORDINANCE 288: AN ORDINANCE OF THE CITY OF ELKINS, WEST VIRGINIA, REDUCING THE SPEED LIMIT ON BOUNDARY AVENUE BETWEEN SYCAMORE STREET AND HIGH STREET (1ST OF TWO READINGS).** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1433: APPROVING INVOICES RELATING TO THE CITY HALL PARKING LOT PROJECT.** The motion carried.

Resolution #1434 was not introduced at the request of the Tree Board. It will be placed on the next regular council meeting agenda.

Proposed Minutes

Cm. Higgins, **MOVED APPROVAL OF RESOLUTION 1435: AUTHORIZING APPOINTMENT OF A. CARROLL TO THE BOARD OF ZONING APPEALS FOR THE CITY OF ELKINS.** The motion carried.

Cw. Bross-Fregonara, **MOVED APPROVAL OF RESOLUTION 1436: AUTHORIZING APPOINTMENT OF R. HIGGINS TO THE BOARD OF ZONING APPEALS FOR THE CITY OF ELKINS.** The motion carried.

Cm. Chenoweth, **MOVED APPROVAL OF ENTERING INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING AN OPERATIONS PERSONNEL MATTER.** The motion carried. Council entered into executive session at 7:08 p.m. and returned at 7:42. The Chair announced that no action was taken.

Cm. Chenoweth announced the receipt of resignation from Operations Manager Robert Pingley effective August 17, 2021. Cm. Chenoweth, **MOVED APPROVAL OF THE APPOINTMENT OF MELODY HIMES AS INTERIM OPERATIONS MANAGER EFFECTIVE IMMEDIATELY.** The motion carried.

Cm. Hinchman provided a handout with information reflecting the Ad-hoc ARPA Committee's initial recommendations for use of the City's awarded funds. If approved, the proposals will be sent to state and federal officials for review to advise if the projects fall within the U.S. Department of Treasury's guidelines. Cm. Hinchman, **MOVED APPROVAL OF ASSIGNING UP TO 12.6% TO WATER DISTRIBUTION, 8.5% TO WATER TREATMENT, AND 14.6 TO CITY HALL OF THE TOTAL ARPA FUNDS RECEIVED BY THE CITY OF ELKINS.** The motion carried. Roll call vote was not conducted, however Cm. Friddle opposed.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Hinchman, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period August 2 – 13, 2021

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits
- Events

The following building permits have been issued since the previous regular council meeting.

Proposed Minutes

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
210165	Evans, Joshua	1519 Lavalette Ave	Replace Roof Shingles	7,215.00
210166	Dasher, Michelle	107 Riverview Dr	Replace Roof Shingles	10,000.00
210167	Coffman, Stacy	401 Glendale Ave	Metal Roof & Electric Service	2,500.00
210168	Coffman, Stacy	450 Central St	Metal Roof & Electric Service	2,300.00
210169	Davis, Matt & Sherri	620 Yokum St	Remodel	25,000.00
210170	Dejoice, Mary Jo	177 High St	Remodel Bathroom	7,945.00
210171	Montessori Early Learning	1002 S Davis Ave	Deck	4,863.00
210172	Montgomery, David	1104 S Henry Ave	Replace Roof Shingles	11,550.00
210173	White, Delaine & Roy	44 Cherry St	Deck	2,973.00
210174	MacVean, Elizabeth	124 Elm St	Replace Roof Shingles	11,000.00
210175	Vargo, Douglas	407 Davis St	Fence	3,000.00
210176	Valentine, Thomas Jr	259 Terrace Ave	Install Metal Roof	15,000.00
210177	Mcfadden, Heidi	20 High St	Remodel	40,000.00
210178	Munsey, Jerry	230 Terrace Ave	Install New Electric Service	3,200.00
210179	Kyle, Phil	115 Orchard St.	Install New Electric Service	2,500.00
210180	McMillon, Sue	120 Harpertown Rd	Replace Roof Shingles	5,825.00

Cw. Bross-Fregonara, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:14 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Proposed Minutes

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk