

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

*401 Davis Avenue
Council Chamber, 2nd Floor
September 16, 2021
7:00 p.m.*

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Jerry A. Marco; Councilpersons N.E. Bross-Fregonara, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, G.M. Hinchman, D.C. Parker, and L.H. Vest; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Interim Operations Manager M. Himes; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Councilors R.C. Chenoweth, C.J. Higgins, and C.C. Lowther were absent.

PRESENTATION

Bob Woolwine, President of the Elkins-Randolph Regional Airport Authority, was joined in the audience by members Larry Wing, Niels Heinke and Mark DeMotto, as well as Airport Manager Mary Alice Ricottilli, in presenting information to City Council. Mr. Woolwine advised a main responsibility is following FAA edicts including daily operations, runway, building and tower maintenance, and identifying and clearing the guide slope. The airport has thirty-five hangers, the terminal building, and multiple light towers.

Funding for the airport comes from fuel sales, city, and county contributions, and rent for use of the hangers and office space. They also receive support from the WV Aeronautics Commission for project work.

The airport hosts a variety of users including corporate clients, emergency services, military operations, flight instructors and students, experimental aircraft, the Civil Air Patrol, a private pilots club with approximately thirty-two members, private aircraft owners, and fuel customers. There are twenty-four airports in West Virginia, seven commercial aviation and seventeen general aviation. Of these seventeen, Elkins has the highest economic impact on their service region with an average of over one-hundred operations a month.

MINUTES

Cw. Vest, **MOVED APPROVAL OF THE MINUTES OF THE SEPTEMBER 2, 2021.** The motion carried.

NEW BUSINESS

Cw. Cuonzo, **MOVED APPROVAL OF ORDINANCE 289: AN ORDINANCE OF THE CITY OF ELKINS, WEST VIRGINIA, TO CORRECT CITY CODE REFERENCES TO THE OFFICIAL NAME FOR THE CITY**

Proposed Minutes

OWNED PROPERTY KNOWN NOW AS THE PHIL GAINER COMMUNITY CENTER (2ND AND FINAL READING). The motion carried.

Cw. Bross-Fregonara, **MOVED APPROVAL OF RESOLUTION 1434: AUTHORIZING APPLICATION FOR DEMONSTRATION CITY GRANT THROUGH THE WEST VIRGINIA DIVISION OF FORESTRY. The motion carried.**

Cm. Hinchman, **MOVED APPROVAL OF RESOLUTION 1440: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR R. WICKHAM. The motion carried.**

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Hinchman, **MOVED APPROVAL OF THE INVOICES PRESENTED. The motion carried.**

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period August 30 – September 10, 2021

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits
- Treasurer’s report

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
210195	McCutcheon, Robert	252 Terrace Ave	Replace Roof Shingles	8,925.00
210196	Wagner Properties LLC	1107 S Davis Ave	Replace Sidewalk	3,000.00
210197	Skidmore, Loretta	1525 Lavalette Ave.	Repair Front Porch	2,000.00
210198	Cash Cabins, LLC	114 Pleasant Ave.	New Roof, Windows and Siding	15,800.00
210199	Cook, Jennifer	1627 S Davis Ave.	Replace Roof Shingles	18,355.00
210200	McFarlands Auto	1313 Harrison Ave	Electrical Upgrade	800.00

Proposed Minutes

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
210201	Wilson, Stacy & Philip	1221 S Henry Ave	Replace Roof Shingles	12,722.00

Cw. Bross-Fregonara, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:52 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk