

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue
Council Chamber, 2nd Floor
October 7, 2021
7:00 p.m.*

1. Invocation and Pledge of Allegiance

2. Call to order and roll call

3. Agenda adjustments

- a. *Resolution 1453: Approving the Purchase of Software and Hardware from Tyler Technologies*
- b. *Elkins-Randolph County Chamber of Commerce request*
- c. Events added under Correspondence and Notifications
- d. *Resolution 1454: Approving Transfer of Funds from the Financial Stabilization Account*

4. Public comment

5. Presentation

- a. Woodlands Development Group – Executive Director Dave Clark
- b. Swearing-in of D. Sicca as a Probationary Firefighter

6. Minutes

- a. Minutes proposed for the regular council meeting of September 16, 2021.

7. New business

- a. *Resolution 1441: Approving the Promotions of and Establishing New Compensation Levels for O. Poe and T. Harris*
- b. *Resolution 1442: Approving the Promotion of and Establishing a New Compensation Level for S. Davis*
- c. *Resolution 1443: Approving the Promotion of and Establishing a New Compensation Level for R. Belt*
- d. *Resolution 1444: Approving Invoices Relating to the City Hall Parking Lot Project*
- e. *Resolution 1445: City of Elkins Parking Lot Project Change Orders 11 – 14*

- f. *Resolution 1446*: Approving Agreement with Terra Flora Landscaping for Ground Maintenance of the City Hall Parking Lot
- g. *Resolution 1447*: Approval of Budget Revision 2022-001-02 for Fiscal Year 2022
- h. *Resolution 1448*: Amending the City of Elkins Personnel Policy Ch. 10: Holidays and Personal Days
- i. *Resolution 1449*: Amending the City of Elkins Personnel Policy Ch. 5.E: Travel for Official Business and Training Seminars
- j. *Resolution 1450*: Adopting and Implementing an Amended City of Elkins Organizational Chart
- k. *Resolution 1451*: Appointment of V. White to the Elkins Sanitary Board
- l. *Discussion of ARPA Fund Recommendations*
- m. *Resolution 1452*: Authorizing Conditions of Contract between CivicPlus and the City of Elkins and Authorizing Execution of Contract
- n. *Flood Control report*
- o. *Resolution 1453*: Approving the Purchase of Software and Hardware from Tyler Technologies
- p. *Elkins-Randolph County Chamber of Commerce request*
- q. *Resolution 1454*: Approving Transfer of Funds from the Financial Stabilization Account

8. Approval of vendor invoice payments

Vendor invoices presented for approval:

- A/P History Check Report for the period September 13 – October 1, 2021

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

9. Correspondence and Notifications

- a. Issued building permits
- b. Treasurer's report
- c. Events

10. Committee Reports

11. Administrative officer reports

12. Mayor's comments

13. Adjournment

