

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
December 2, 2021
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were City Clerk J.R. Sutton (acting as Mayor); Councilpersons N.E. Bross-Fregonara, R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, C.J. Higgins, G.M. Hinchman, C.C. Lowther, D.C. Parker, and L.H. Vest; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Interim Operations Manager M. Himes; City Attorney G. S. Roberts; and R.A. Wickham (acting as recording secretary).

Mayor Jerry A. Marco was absent.

PRESENTATION

Shane Whitehair, the executive director of Region VII Planning and Development Council gave a presentation on how they are serving Randolph County, and how they can serve them in the future. Region VII is one of 11 planning development councils in West Virginia. They serve as a development district to more effectively utilize funding resources and maximize the communities chances of attracting funds from federal, state, and local organizations to foster community and economic development and intergovernmental cooperation throughout the state. Mr. Whitehair explained to council that they have traditionally and are currently helping with city sewer/water system improvements, but Region VII can assist with almost anything the city may need. A few services they offer include grant writing and application preparation, broadband planning, procurement, project management and administration, and many more. Region VII holds quarterly meetings to provide updates and relevant information to the public. A representative from every member city sits on their board.

MINUTES

Cw. Cuonzo, **MOVED APPROVAL OF THE MINUTES OF THE NOVEMBER 18, 2021, PUBLIC HEARING.** The motion carried.

Cm. Lowther, **MOVED APPROVAL OF THE MINUTES OF THE NOVEMBER 18, 2021, MEETING.** The motion carried.

NEW BUSINESS

Cm. Chenoweth, **MOVED APPROVAL OF ORDINANCE 291: AN ORDINANCE OF THE CITY OF ELKINS, WEST VIRGINIA AUTHORIZING THE GOVERNING BODY TO SUBMIT A MUNICIPAL**

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HOME RULE AMENDMENT TO THE APPROVED WRITTEN PLAN TO THE MUNICIPAL HOME RULE BOARD (2ND AND FINAL READING). The motion carried.

Cw. Guye, **MOVED APPROVAL OF ORDINANCE 292: AN ORDINANCE OF THE CITY OF ELKINS, WEST VIRGINIA REVISING AND AMENDING ELKINS CITY CODE §71.99 REGARDING PENALTIES FOR PARKING OFFENSES (2ND AND FINAL READING).** The motion carried

Cw. Bross-Fregonara, **MOVED APPROVAL OF ORDINANCE 293: AN ORDINANCE OF THE CITY OF ELKINS, WEST VIRGINIA REVISING AND AMENDING ELKINS CITY CODE §152.245 REGARDING MEETINGS OF THE BOARD OF ZONING APPEALS (2ND AND FINAL READING).** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF ORDINANCE 294: AN ORDINANCE OF THE CITY OF ELKINS, WEST VIRGINIA TO VACATE, ABANDON, AND CLOSE THAT CERTAIN PUBLIC RIGHT OF WAY BETWEEN LOT 25 BLOCK C OF THE FIRST SECTION OF THE HILLSIDE EDITION AND LOT 26 BLOCK D OF THE SECOND SECTION OF THE HILLSIDE ADDITION OF THE CITY OF ELKINS (1ST OF TWO READINGS).** The motion carried.

Cw. Guye, **MOVED APPROVAL OF RESOLUTION 1476: ADOPTING FINES AND PENALTIES FOR VIOLATIONS OF PARKING PROVISIONS.** The motion carried.

Cw. Vest, **MOVED APPROVAL OF RESOLUTION 1477: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR L. GASSNOLA.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Hinchman, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period November 15 - 26, 2021.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits
- Events

The following building permits have been issued since the previous regular council meeting.

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ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
210257	Carr, Barbara	121 Orchard St.	Repair Front Porch	5,000.00
210258	Mountain Mama's Storage	340 Graham St ***	Remodel Bedroom & Bathroom	5,000.00
210259	Howell, Robert Jr	126 Delaware Ave	Sidewalk and Driveway	10,000.00
210260	Mountain Mama's Storage	340 Graham St ***	Electrical Upgrade	1,000.00

Cm. Chenoweth, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:55 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk