

Proposed Minutes

**ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES**

***401 Davis Avenue
Council Chamber, 2nd Floor
December 16, 2021
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Jerry A. Marco; Councilpersons N.E. Bross-Fregonara, R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, G.M. Hinchman, C.C. Lowther, and D.C. Parker, City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Interim Operations Manager M. Himes; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Councilpersons J.A. Guye, C.J. Higgins, and L.H. Vest were absent.

MINUTES

Cm. Lowther, **MOVED APPROVAL OF THE MINUTES OF THE DECEMBER 2, 2021 MEETING.** The motion carried.

NEW BUSINESS

Cw. Cuonzo, **MOVED APPROVAL OF ORDINANCE 294: AN ORDINANCE OF THE CITY OF ELKINS, WEST VIRGINIA TO VACATE, ABANDON, AND CLOSE THAT CERTAIN PUBLIC RIGHT OF WAY BETWEEN LOT 25 BLOCK C OF THE FIRST SECTION OF THE HILLSIDE EDITION AND LOT 26 BLOCK D OF THE SECOND SECTION OF THE HILLSIDE ADDITION OF THE CITY OF ELKINS (2ND AND FINAL READING).** The motion carried.

Cm. Hinchman, **MOVED APPROVAL OF RESOLUTION 1478: FY22 GENERAL FUND BUDGET REVISIONS NO. 2 THROUGH NO. 8.** The motion carried.

Cm. Lowther, **MOVED APPROVAL OF RESOLUTION 1479: APPROVAL OF BUDGET REVISION 2022-001-03 FOR FISCAL YEAR 2022.** In accordance with the requirements of the state auditor’s office for interdepartmental budget revisions, the chair ordered a roll-call vote. The recording secretary called roll in random order. The motion carried. Council votes were as follows:

N. Bross-Fregonara	Yes	J. Guye	Absent	D. Parker	Yes
R. Chenoweth	Yes	C. Higgins	Absent	L. Vest	Absent
M. Cuonzo	Yes	M. Hinchman	Yes	Mayor J. Marco (in case of tie)	n/a
C. Friddle, III	Yes	C. Lowther	Yes		

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Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1480: FY22 SANITATION FUND BUDGET REVISION NO. 1.** The motion carried.

Cm. Chenoweth, **MOVED APPROVAL OF RESOLUTION 1481: APPROVAL OF BUDGET REVISION 2022-002-02 FOR FISCAL YEAR 2022.** In accordance with the requirements of the state auditor’s office for interdepartmental budget revisions, the chair ordered a roll-call vote. The recording secretary called roll in random order. The motion carried. Council votes were as follows:

N. Bross-Fregonara	Yes	J. Guye	Absent	D. Parker	Yes
R. Chenoweth	Yes	C. Higgins	Absent	L. Vest	Absent
M. Cuonzo	Yes	M. Hinchman	Yes	Mayor J. Marco (in case of tie)	n/a
C. Friddle, III	Yes	C. Lowther	Yes		

Cm. Hinchman, **MOVED APPROVAL OF RESOLUTION 1482: AUTHORIZATION OF EMPLOYEE STIPEND FOR FISCAL YEAR 2022.** The motion carried.

Cw. Bross-Fregonara, **MOVED APPROVAL OF RESOLUTION 1483: AMENDING THE CITY OF ELKINS PERSONNEL POLICY CH. 10.A: HOLIDAYS.** The motion carried.

Cm. Friddle, **MOVED APPROVAL TO GRANT AN EXCEPTION TO CITY CODE CH. 152.061 LIMITING THE HEIGHT OF ALL BUILDINGS TO NO MORE THAN 150 FEET, UNDER THE AUTHORITY OF CITY CODE CH. 152.062(A), TO ALLOW THE CONSTRUCTION OF A TELECOMMUNICATIONS TOWER AT A MAXIMUM HEIGHT OF 199 FEET TO BE CONSTRUCTED BY THE APPELLANT.** The motion carried.

Cm. Friddle, **MOVED APPROVAL TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING A PERSONNEL MATTER RELATED TO RETROACTIVE COMPENSATION FOR TEMPORARY ASSIGNMENT.** The motion carried. Council entered executive session at 7:08 p.m. and returned at 7:27 p.m. The chair announced that no action was taken.

Cm. Chenoweth, **MOVED APPROVAL OF AMENDING RESOLUTION 1475: AMENDING THE CITY OF ELKINS PERSONNEL POLICY CH. 4.G: TEMPORARY ASSIGNMENT, FROM AN EFFECTIVE IMMEDIATELY TO EFFECTIVE AS OF JANUARY 1, 2021.** The motion carried.

Cm. Chenoweth, **MOVED APPROVAL OF COMPENSATING THE INTERIM OPERATIONS MANAGER FOR RETROACTIVE WAGES AS DETERMINED BY THE TREASURER AND UNDER THE ADVISEMENT OF THE CITY’S CONTRACTED HR FIRM, BY SEPARATE CHECK AS SOON AS POSSIBLE.** The motion carried.

Cm. Chenoweth, **MOVED APPROVAL OF COMPENSATING THE FIRE CHIEF FOR RETROACTIVE WAGES AS DETERMINED BY THE TREASURER AND UNDER THE ADVISEMENT OF THE CITY’S CONTRACTED HR FIRM, BY SEPARATE CHECK AS SOON AS POSSIBLE.** The motion carried.

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APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Hinchman, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period of November 29 – December 10, 2021.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Treasurer's report

Cw. Bross-Fregonara, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:08 p.m. p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk