

**ELKINS COMMON COUNCIL
SPECIAL CALL COUNCIL MEETING
AGENDA**

*401 Davis Avenue
Council Chamber, 2nd Floor
May 25, 2022
5:00 p.m.*

- 1. Call to order and roll call**
- 2. Public comment**
- 3. New business**
 - a. Wastewater Collection request for replacement of service truck
 - b. Review of council vacancy protocol
 - c. Resolution #1533: Announcing Council Vacancy and Opening Period of Application for Unexpired Term
- 4. Adjournment**

Options Report

Dealer: 45635 - ELKINS CHRYSLER DODGE JEEP RAM

Date: May 19, 2022 Time: 13:07:48

VIN: 3C7WRNEL4MG503759

Dealer Entered Name:

Dealer Entered Odometer: 35,000 miles

STRICTLY CONFIDENTIAL: This information is provided to DEALER, in accordance with Section 4 of DEALER's Software License, Data Exchange and Electronic Commerce Agreement with FCA US LLC. All information provided is based on entries provided by DEALER.

Vehicle Option - All					
Standard Equipment					
Code	Description	Code	Description	Code	Description
APAS	Monotone Paint	A6AS	Base Equipment Group	BC3S	Dash Pass Thru Wire Circuits
BHDS	Ready Alert Braking	BNBS	Electronic Stability Control	BRTS	Anti-Lock 4-Wheel Disc Brakes
CGDS	Front Height Adjust Shoulder Belts	CG3S	Advanced Multistage Front Air Bags	CKJS	Black Vinyl Floor Covering
CSPS	Driver/Passenger Assist Handles	CTLS	Base Door Trim Panel	CUES	Rear Underseat Compartment Storage
CUHS	No Underseat Storage	DH4S	Electronic Range Select	DJKS	10.5 Front Axle
DK1S	Man Shift-On-The-Fly Transfer Case	DMKS	4.44 Axle Ratio	DRYS	12.0 Banjo Rear Axle
DSAS	Anti-Spin Differential Rear Axle	DS7S	Conventional Differential Frt Axle	GACS	Tinted Glass Windows
GBBS	Tinted Windshield Glass	GJDS	Rear Fixed Window	GNMS	Passenger Side Sun Visor w/Mirror
GXXS	Sentry Key Theft Deterrent System	GX4S	Pushbutton Start	HAAS	Air Conditioning
HGBS	Dash Liner Insulation	HGFS	Floor Tunnel Insulation	JCBS	120 MPH Primary Speedometer
JE1S	I/P Bezels-Painted	JHAS	Var Intermittent Windshield Wipers	JJBS	Dual Note Electric Horns
JJJS	12V Auxiliary Power Outlet	JKYS	Power Accessory Delay	JPHS	Speed Sensitive Power Locks
JP3S	Pwr Front Windows, 1-Touch,Up Down	JY1S	Instrument Cluster Theme 1 (Base)	LAZS	Vehicle Information Center
LHDS	Headlamp Off Time Delay	LHLS	Auxiliary Switches - I/P Mounted	LMGS	Automatic Headlamps
LM1S	Daytime Running Headlamps, Low Beam	LNCS	Clearance Lamps	MDXS	Active Grille Shutters
MD8S	Delete Front License Plate Bracket	ME4S	RAM Door Badges	ME6S	RAM Grille Badge
MFPS	Chrome Headlamp Bezels	MHRS	Front Wheel Well Liners	MNAS	Black Door Handles
MUWS	Ram 5500 Badge	MXBS	Front Air Dam	NFHS	52 Gallon Rear Fuel Tank
NHMS	Speed Control	NMCS	Heavy Duty Engine Cooling	QW7S	Bright White Clear Coat
RCGS	6 Speakers	RD3S	Accent Color Shark Fin Antenna	RSFS	Media Hub-2 USB, Full Funct, Aux
RS3S	Remote USB Port - Charge Only	SBES	Power Steering	SCFS	4-Spoke Steering Wheel
SFBS	Front Heavy Duty Shock Absorbers	SGBS	Rear Heavy Duty Shock Absorbers	SHAS	Front Stabilizer Bar
SHDS	Rear Heavy Duty Stabilizer Bar	SUAS	Tilt Steering Column	TAJS	225/70R19.5G FT All Pos, RR Traction
TBFS	Delete Spare Tire	WLAS	Dual Rear Wheels	XA8S	Non Adjustable Pedals
XBCS	Delete Pickup Box	XBNS	Tip Start	XEAS	Tow Hooks
XFKS	7 Pin Trailer Wiring Harness	XKDS	'Why Buy' Label	XLNS	English/USA Language
XXSS	Upfitter Electronic Module (VSIM)	XZGS	Job Rated	X75S	Bumper Module II
X79S	Grille Module	X8SS	Center Console Parts Module	X8YS	Headliner Parts Module
X8ZS	Seat Parts Module	X81S	Instrument Panel Parts Module	X82S	Door Parts Module
X83S	Front End Parts Module	X88S	Tire Wheel Parts Module	YAAS	Build To U.S. Mkt. Specifications
YF1S	Incomplete Vehicle	1AAS	U.S. Dealer Retail	166S	Zone 66-Orlando
5AXS	Crew Cab	5BTS	173.4 Wheelbase	51ZS	DP/6313 Vehicle Family
514S	Four Wheel Drive (4WD)/(4X4)	517S	Price Class L	5PYS	2021 Vehicle Specifications

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42EP	Saltillo Truck Assembly Plant	5A6P	Waterbase Paint	5N6	Easy Order
573	Sales Distribution Tracking	875P	United States Region Group	894P	NAFTA Region
Special Equipment - No Special Equipment Available					
Special Equipment					
Code	Description	Code	Description	Code	Description
Dealer Installed Option - No Dealer Installed Option Available					
Dealer Installed Option					
Code	Description	Code	Description	Code	Description

\$ 79,900 Elkins
Fordland

CNGP530

VEHICLE ORDER CONFIRMATION

11/11/21 13:45:02

Dealer: F47792

Page: 1 of 2

2022 F-SERIES SD

Order No: M100 Priority: E4 Ord FIN: QS078 Order Type: 5B Price Level: 240
Ord PEP: 680A Cust/Flt Name: ELKINS PO Number:

RETAIL		RETAIL	
F6L	F600 4X4 CHAS/C \$48605	FLEET SPCL ADJ	NC
	169" WHEELBASE	FRT LICENSE BKT	NC
Z1	OXFORD WHITE	18A UPFIT INTER MOD	295
A	VNYL 40/20/40	18B PLAT RUNNING BD	320
S	MEDIUM EARTH GR	TPMS DELETE	
680A	PREF EQUIP PKG	22000# GVWR PKG	
	.XL TRIM	41H ENG BLK HEATER	100
572	.AIR CONDITIONER NC		
	.AMFM/MP3/CLK	TOTAL BASE AND OPTIONS	62700
99T	6.7L V8 DIESEL 9325	TOTAL	62700
44G	10-SPD AUTOMATC NC	*THIS IS NOT AN INVOICE*	
TD5	245 BSW AP 19.5	*TOTAL PRICE EXCLUDES COMP PR	
X8L	4.88 LTD SLIP NC	* MORE ORDER INFO NEXT PAGE *	
90L	PWR EQUIP GROUP 915	F8=Next	
	TELE TT MIR-PWR		

F1=Help F2=Return to Order F3/F12=Veh Ord Menu
 F4=Submit F5=Add to Library
 S006 - MORE DATA IS AVAILABLE. QC020103

V1DP0376

2,6

~~\$ 53,453.⁰⁰~~
~~88,000.⁰⁰~~

~~\$ 142,000~~

CNGP530

VEHICLE ORDER CONFIRMATION

11/11/21 13:45:48

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Dealer: F47792

Page: 2 of 2

2022 F-SERIES SD

Order No: M100 Priority: E4 Ord FIN: QS078 Order Type: 5B Price Level: 240
Ord PEP: 680A Cust/Flt Name: ELKINS PO Number:

425	50 STATE EMISS	NC
473	SNOW PLOW PREP	250
512	SPARE TIRE/WHL2	350
52B	BRAKE CONTRLLR	270
61J	JACK	NC
63A	UTLTY LIGHT SYS	160
65Z	AFT AXLE TANK	NC
67A	332 AMP ALTRNTR	NC
794	PRICE CONCESSN	
	REMARKS TRAILER	
872	RR CAM & PREP K	415
	SP DLR ACCT ADJ	
	SP FLT ACCT CR	
	FUEL CHARGE	

RETAIL DEST AND DELIV RETAIL \$1695

TOTAL BASE AND OPTIONS 62700
TOTAL 62700

THIS IS NOT AN INVOICE

*TOTAL PRICE EXCLUDES COMP PR

B4A NET INV FLT OPT NC

F7=Prev

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

F9=View Trailer

S099 - PRESS F4 TO SUBMIT

QC020103

V1DP0376

2,6

Please sign and return to confirm order



#VM101521-0003

QUOTE

Company Name	CITY OF ELKINS MARK HEARTLEY			Date:	10/15/2021
Address				Sales:	VIRGIL / RANDY
City	ELKINS	State	W.V.	Cell:	
Phone		Fax		Email:	
		F.O.B.		Ordered:	
			Email	PO #:	
			Zip		

Chassis Information:	Make	FORD F=600	WB	1659" REG. CAB	Model	F-600
PTO Provision	Trans	AUOTMATIC	CA/CT	84"	Engine	6.6 LITER DIESEL
Chassis Color : WHITE	STD. FUEL TANK		2WD/4WD	4X4	GVWR	22,500 lbs.

Qty	Description	Unit Price	Total
1	<p>Stellar model TMAX1-11 Aluminum Mechanics Service Body, constructed as follows:</p> <ul style="list-style-type: none"> *133" long x 94" wide *52" tall x 22" deep compartments with CSIV having an 8" drop well *50" wide center cargo area w/ unobstructed wheel well interference *Double paneled aluminum doors w/ hat section reinforcement *Heavy duty, integrated, unobstructed 44,840 ft. lb. Crane reinforcement *1/8" steel treadplate flooring in cargo area *1/8" aluminum on inside walls of cargo area, compartment tops, & bulkhead *Standard shelving package *Spring loaded door holders on vertical doors *Compression style "T-Handle" door latches on all doors *Double sided key type lock cylinders *Stainless steel billet style door hinges *Full length drip rail on both sides of body *Six (6) recessed heavy duty tie downs in cargo area *Automotive door seals around all doors *All necessary FMVSS 108 required marker lighting - LED *Recessed LED stop, tail, & turn lights mounted in light boxes (black) *Recessed LED back-up lights mounted in light boxes (black) *Rubber fenderettes *Double paneled "Posi-Lock" rear tailgate *Rear body grab handles *12" fold down tailgate *Plus additional standard Stellar features <p><u>BUMPER:</u></p> <ul style="list-style-type: none"> *21" workbench bumper with vise mount, storage area, & hinged doors. Bumper also includes Galvanized Grip Strut pull-out step on Street Side <p><u>SPRING WORK:</u></p> <ul style="list-style-type: none"> *Build-Up chassis rear leaf springs both sides to accommodate crane & level chassis <p><u>OUTRIGGERS:</u></p> <ul style="list-style-type: none"> *Full hydraulic power in/out, power up/down <p><u>PAINT:</u></p> <ul style="list-style-type: none"> *Body assembly primered with A-coat immersion primer process *Body undercoated *Exterior of body painted with Dupont Imron (Polyurethane) paint "WHITE" *Interior of body painted with Dupont Imron (Polyurethane) paint "WHITE" 		\$ 87,723.00



BED COATING (black):

*Load bed walls, floor, workbench bumper

ELECTRICAL/LIGHTING:

*Electronic back-up alarm (107 Db)

*Four (4) LED work lights - one (1) behind air compressor Street Side / one(1) near boom support Curb Side & two (2) on rear of body

*LED Compartment light kit

*E-link 2.0 basic cab mounted & rear mount manual switches

DRAWER SETS/BOLT BINS:

* (8) Drawer Heavy Duty Aluminum Drawer Set in SS1VF
(4-3", 3-5", 1-7") (36"H x 34"W x 18"D)

* (8) Drawer Heavy Duty Aluminum Drawer Set in SS1VR
(4-3", 3-5", 1-7") (36"H x 14"W x 18"D)

* (3) Drawer Heavy Duty Aluminum Drawer Set in SS Horizontal
(3-3" & desk top) (16.5"H x 48"W x 18"D)

* 4 Shelves with 3 Dividers SS Rear Compartment

* 3 Shelves & divider / 2-bottle holder / 8" drop well / bottle compartment CS1V

* 2 Shelves with 3 Dividers CS2V Compartment

* 1 Shelf with 3 Dividers SS & CS Horizontal

* 1 Welded Shelf CS Rear

ADDITIONAL EQUIPMENT:

* Crane boom support w/ reinforcement plate

* Master Locking System

* Aluminum stone guards on front of body

* Receiver hitch with 2" receiver & 7-way trailer plug

* Provide weight slip upon completion of upfit to include Front Axle Weight, Rear Axle Weight, & Total Weight

* Rear mud flaps

* PTO & hydraulic pump to power hydraulic crane / air compressor / outriggers

* 20 gal. hydraulic oil reservoir

* Mount factory backup camera (International Dealer Ordered Option)

* (4) ED3702AC amber / white LED strobe lights / 2-front grill / 2-rear of body

* T-MAX cab guard

* 16" LED amber mini strobe light bar on top center of cab guard

* 6" Wilton mechanics vise & vise mounting plate

* ICC safety kit & 2.5# fire extinguisher

* EM6500S XK2AN Honda gasoline generator mount on compartment top

Stellar model 7621 Hydraulic Crane w/ CDT Plus:

* 44,840 ft. lb. Rating with 7,500 lbs. Capacity at 5 ft. 10 in.

* CDT Plus crane control system, including:

> FM radio (wireless) remote control w/ proportional trigger control & docking station w/ buzzer

> Hand held capacity alerts - sensory & visual

> LCD transmitter display w/ operator feedback

> Crane boost system

* Multi-functional control valve allowing simultaneous crane functions & manual override

* -10 to 80 degree power boom elevation

* Planetary operated winch with 95 ft. of 3/8" aircraft quality cab (60 ft. per minute line speed - single line)

* Power telescoping boom extension to 21 ft.

* Automatic overload protection system

* Crane swivel block with latch

- *Crane painted Stellar White w/ Dupont Imron
- *Plus additional standard Stellar features
- *Truck engine speed control / stop & start
- *Radio transmitter mounting kit

COMPRESSOR AND ACCESSORIES:

- *45R American Eagle-Stellar rotary screw air compressor (45CFM @ 100PSI rating)
mount air compressor on left front compartment top
- *21 Gallon underbed mounted air receiver tank assembly with H2O drain valve
- *FLR system (filter / lubricator / regulator)
- *1/2" hose reel with 50' hose mounted in CS Rear compartment exiting rear
- *3/4" hose reel with 50' hose mounted on compartment top

Total Installed Price on the Above Equipment F.O.B. Baker Truck Equipment

NOTE: DEALER IS TO DROP SHIP ORDERED CHASSIS TO STELLAR INDUSTRIES / GARNER, IA.

<p><i>This order not binding until approved by a company official. All quotations & delivery promises made and orders accepted subject to delays caused by fire, accident, strike or other causes beyond our control. Deliveries delayed by any of the conditions shall not constitute cause for cancellation of this order. Price subject to change without notice.</i></p>	<p>SubTotal</p>	<p>\$87,723.00</p>
	<p>Freight</p>	<p> </p>
	<p>Taxes</p>	<p> </p>
	<p>TOTAL</p>	<p>\$87,723.00</p>

City of Elkins

Council Vacancy Protocol

Approved by Council: December 1, 2016

In the event that a common council seat is vacated, by resignation, removal or otherwise, the remaining council members shall abide by the following protocol in filling the seat for the unexpired term, or until the next succeeding regular municipal election. The controlling authorities for this protocol include West Virginia Code §8-5-10, Elkins City Charter Section 4-2.02 (h) and Resolution #974, adopted by Council on December 1, 2016.

- 1) A Resolution will be presented for Council approval announcing the ward vacancy and the time period and method for which resumes will be accepted from those wishing to be considered as an appointee.
- 2) The City Clerk will advertise the vacant council seat and the time period and method of application through various media outlets.
- 3) Resumes will be submitted to the City Clerk and reviewed for basic requirements (residency in the appropriate ward and eligibility to vote in municipal elections).
- 4) Within five (5) business days of the application period ending, the City Clerk will forward the resumes of eligible applicants to all Council Members and the Mayor. In addition, all eligible applicants, Council Members and the Mayor will be notified of the date and time of interviews scheduled by the City Clerk. Every eligible applicant will be given the opportunity to interview.
- 5) Interviews will be conducted by all available Council Members and the Mayor. Standard interview questions will be asked and scored, the averages of which will be calculated by the City Clerk. If any Council Member or the Mayor is unable to attend *all* of the scheduled interviews, their scores will not be included in any of the averages.
- 6) Within three (3) business days of the conclusion of the interviews, the City Clerk will provide the average scores to all Council Members and the Mayor for consideration. The Clerk will also, with the Mayor's consent, issue a subpoena for a special call council meeting for the purpose of deciding upon an appointee. Immediately following the Clerk will contact Council's selected appointee to confirm their acceptance.
- 7) A Resolution authorizing the appointment of Council's recommended appointee will be presented for approval at the next council meeting.

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1533)
May 25, 2022

Announcing Council Vacancy and Opening Period of Application for Unexpired Term

WHEREAS, West Virginia Code §8-5-10 provides that whenever a vacancy shall occur from any cause in any municipal elective office, the vacancy, until the next succeeding regular municipal election and until the qualification of an elected successor, shall be filled by appointment by the governing body; and,

WHEREAS, §2.02 (h) of the Charter of the City of Elkins provides Council with the authority to fill a vacancy of council by appointment of a qualified person; and,

WHEREAS, the Elkins Common Council adopted a Council Vacancy Protocol on December 1, 2016 to be used henceforth in any appointment to a vacant council seat; and,

WHEREAS, Councilor C. Friddle resigned from the Elkins Common Council effective May 20, 2022, leaving vacant a council seat in the Second Ward of the City of Elkins; and,

WHEREAS, Council finds that is in the best interests of the City of Elkins to solicit and appoint a qualified person to fill the vacant seat until the office can be placed on the next election; **now, therefore, be it**

NOW, THEREFORE, BE IT RESOLVED, THAT:

The Elkins Common Council hereby announces a vacant council seat representing the Second Ward of the City of Elkins, and per the adopted Council Vacancy Protocol, will accept resumes of those persons eligible and interested in appointment to the unexpired term of Second Ward Council Member, beginning 8:00 a.m. June 1, 2022, and until 4:30 p.m. June 17, 2022. Resumes shall be submitted to the Elkins City Clerk at 401 Davis Avenue, Room 212 or electronically to jsutton@cityofelkinswv.com.

Jessica R. Sutton, Mayor

Attest:

Jessica R. Sutton, City Clerk