



<b>OFFICE USE</b>
DATE FILED: _____
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
DATE: _____

## SIGN PERMIT APPLICATION

**ATTACHED ZONING FORM MUST BE INCLUDED IN APPLICATION  
(PLEASE TYPE OR PRINT IN INK)**

<b>APPLICANT/AGENT</b>			
Mailing Address:	Street	Phone:	
		Mobile:	
	City	State	Zip
		Email:	Email:
<b>PROPERTY</b>		Property owners may only do work on their own residence. Any work done on other property must be done by a licensed contractor.	
Owner:			
Street Address:			
Phone #:			
<b>CONTRACTOR</b>		Contractors must have a valid WV Contractors and City of Elkins License and all Applicable fees paid.	
Name:			
Address:			
Phone:	WV License #:	City License #:	
<b>ELECTRICAL CONTRACTOR</b>			
Name:			
Address:			
Phone:	WV License #:	City License #:	
<b>CONCRETE CONTRACTOR</b>			
Name:			
Address:			
Phone:	WV License #:	City License #:	
<b>VALUE OF JOB</b>			





**Site Plan:** In the space below prepare a diagram showing the lot dimensions, existing buildings, sidewalks, and driveways. Clearly indicate the location, size, and height of the proposed structure(s) with distances to property lines in all directions. When required, show landscaping, parking spaces, surface water control, and/or sign locations. This site plan does *not* need to be drawn to scale but does need detail sufficient to support your application for a zoning permit. Failure to provide sufficient and accurate information may cause a delay in the processing of this application. If desired, a site plan may be furnished as an attachment to this application.

Please Note: This is an application for a zoning permit – it is NOT a building permit or an electrical permit. There will be a separate fee for and approval of those permits based upon the value of the work done and/or the number of circuits involved in the inspection process. There may also be fees due for razing which requires an asbestos inspection by a West Virginia State Certified Asbestos Inspector. If you have questions, call City Hall at 304-636-1414.

A large grid of graph paper, consisting of 20 columns and 20 rows of small squares, intended for drawing a site plan.

**Please check the proposed used for site:**

for definitions of each use, visit <https://cityofelkinswv.com/living/zoning/>

- ADULT BUSINESS
- AGRICULTURE
- AGROTOURISM
- AMPHITHEATER
- ANIMAL HOSPITAL/VETERINARY
- OFFICE
- AUTOMOBILE CAR WASH
- AUTOMOBILE REPAIR/SERVICE
- BAKERY
- BANK/FINANCIAL INSTITUTION
- BED AND BREAKFAST INN I
- BED AND BREAKFAST INN II
- BED AND BREAKFAST INN III
- BOAT AND MARINE SALES/SERVICE
- BREWERY PUB
- BROADCASTING STUDIO
- BUILDING MATERIAL FACILITY
- BUS/TRANSIT FACILITIES
- BUS/TRANSIT SHELTER
- BUTCHER SHOP
- CATERING BUSINESS
- CHILD DAY CARE FACILITY, CLASS 1
- CHILD DAY CARE FACILITY, CLASS 2
- CHILD DAY CARE FACILITY, CLASS 3
- CHILD DAY CARE FACILITY, CLASS 4
- CLINIC
- COMMUNITY FACILITY
- CONTINUING CARE FACILITY
- CONVENIENCE STORE
- CONVERSION OF SCHOOL/CHURCH
- CULTURAL SERVICE
- DISTILLERY
- DISTRIBUTION FACILITY
- DOCK
- DOG DAY CARE
- DRY CLEANER
- DWELLING, ACCESSORY
- DWELLING, CONVERSION APARTMENT
- DWELLING, MIXED USE
- DWELLING, MULTI-FAMILY
- DWELLING, SINGLE-FAMILY
- DWELLING, TWO-FAMILY
- EDUCATIONAL INSTITUTION
- EMERGENCY SHELTER
- EQUIPMENT RENTAL/REPAIR
- ESSENTIAL UTILITIES AND EQUIPMENT
- EVENT, MASS GATHERING
- EVENT, SPECIAL
- EXTRACTIVE INDUSTRY
- FACTORY-BUILT HOME
- FACTORY-BUILT HOME RENTAL COMMUNITY
- FARM/CONSTRUCTION EQUIPMENT AND SUPPLY SALES
- FARMER'S MARKET
- FLEA MARKET
- FREIGHT TERMINAL
- FUNERAL HOME/MORTUARY
- GARAGE, PUBLIC
- GARDEN CENTER
- GAS STATION
- GAS STATION, LARGE
- GOVERNMENTAL OPERATIONS
- GREENHOUSE, COMMERCIAL
- GREENHOUSE, NONCOMMERCIAL
- GROUP RESIDENTIAL FACILITY
- GROUP RESIDENTIAL HOME
- HEALTH CLUB
- HOME-BASED BUSINESS (LOW IMPACT)
- HOME-BASED BUSINESS (NO IMPACT)
- HOSPITAL
- HOTEL/MOTEL
- INCINERATOR
- INDUSTRIAL PARK
- KENNEL
- LABORATORY
- LAUNDROMAT
- LIQUOR STORE
- LUMBERYARD
- MANUFACTURING (HEAVY)
- MANUFACTURING (LIGHT)
- MEDICAL ADULT DAY CARE CENTER
- MEDICAL CANNABIS DISPENSARY
- MEDICAL CANNABIS GROWING FACILITY
- MEDICAL CANNABIS ORGANIZATION, HEALTH CARE
- MEDICAL CANNABIS PROCESSING FACILITY
- NIGHT CLUB
- OFFICE SUPPLY ESTABLISHMENT
- PARCEL DELIVERY FACILITY
- PARK
- PARKING LOT
- PARKING STRUCTURE
- PERSONAL SERVICE
- PET SHOP
- PHARMACY
- PHOTOGRAPHIC STUDIO
- PLACES OF WORSHIP/ RELIGIOUS INSTITUTIONS
- PRIVATE CLUB
- PROFESSIONAL SERVICES
- RECEPTION FACILITY RECREATION, COMMERCIAL INDOOR
- RECREATION, COMMERCIAL OUTDOOR
- RECEPTION, MUNICIPAL
- RECYCLING FACILITY
- RESEARCH & DEVELOPMENT
- RESTAURANT
- RETAIL STORE/SHOP <7,000 SQUARE FEET
- RETAIL STORE/SHOP 7,000 TO 25,000 SQUARE FEET
- RETAIL STORE/SHOP >25,000 SQUARE FEET
- ROADSIDE VENDOR STAND
- SALVAGE YARD
- SCHOOL, COMMERCIAL
- SCHOOL, PREK-12
- SELF-STORAGE FACILITY
- SENIOR INDEPENDENT HOUSING
- SHOPPING CENTER
- SOLAR ENERGY FACILITY, SMALL
- SOLAR ENERGY FACILITY, LARGE
- SOLID WASTE DISPOSAL AREA/ FACILITY, PRIVATE
- SOLID WASTE DISPOSAL AREA/ FACILITY, PUBLIC
- SPORTS ARENA
- STUDIO, DANCING, MUSIC, OR ART
- TATTOO PARLOR/BODY PIERCING STUDIO
- TAVERN/DRINKING ESTABLISHMENT
- TEMPORARY SHELTER
- THEATER
- THEATER, DRIVE-IN
- TRUCK TERMINAL
- VEHICLES SALES/RENTAL AND SERVICE
- VIDEO GAMING OR LOTTERY ESTABLISHMENT
- WAREHOUSE
- WATER TREATMENT PLANT
- WHOLESALE ESTABLISHMENT
- WIND ENERGY FACILITY, SMALL
- WINERY
- WIRELESS TELECOMMUNICATIONS FACILITY, SMALL CELLS
- WIRELESS TELECOMMUNICATIONS FACILITY