

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

*401 Davis Avenue
Council Chamber, 2nd Floor
August 18, 2022
7:00 p.m.*

Elkins Common Council met in regular session in the council chamber of city hall. Present were Acting Mayor J.R. Sutton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, J.A. Guye, D.C. Parker, L.S. Severino, and L.H. Vest; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Interim Operations Manager M. Himes; City Attorney G. S. Roberts; and External Affairs Specialist S. Stokes (acting as recording secretary).

Mayor Jerry A. Marco and Councilpersons N.E. Bross-Fregonara, C.J. Higgins, G.M. Hinchman, C.C. Lowther were absent.

MINUTES

Cm. Chenoweth, **MOVED APPROVAL OF THE MINUTES OF THE JULY 26, 2022 PUBLIC HEARING.** The motion carried.

Cw. Guye, **MOVED APPROVAL OF THE MINUTES OF THE JULY 28, 2022 PUBLIC HEARING.** The motion carried.

Cw. Guye, **MOVED APPROVAL OF THE MINUTES OF THE JULY 28, 2022 SPECIAL COUNCIL MEETING.** The motion carried.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits
- Events
- Approved minutes of committees, boards and commissions
- Treasurer's report

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
220131	Woodlands Development Group	206 Davis Ave	Asbestos Abatement	50,000.00
220132	Bright, Kathryn	1105 Harrison Ave	Fence	4,200.00
220133	Goodwin, John	1500 Taylor Ave.	Install Siding	2,800.00
220134	Butcher, John & Mary	1606 S Davis Ave	Replace Sidewalk	4,000.00
220135	Pearson, Patricia	317 Graham St	Replace Roofing	15,124.00
220136	Judy, Sherry	105 Mapleview Dr.	Install Siding, Soffit, Fascia and Door	1,200.00
220137	Cooke, Rodney	201 White Oak Ln	Turn Front porch into Sunroom	12,000.00
220139	Gay, Priscilla	116 Second St.	Repair Sidewalk	9,000.00
220140	Pyle, Sallie	105 Gilmore St.	Install Roof Shingles	8,900.00
220142	First Church Of God	300 Main St	Electric Service Upgrade	1,500.00
220143	Williamson, Rose	124 Sunset Dr	Install New Siding	5,000.00
220144	Markley, Robert	117 Central St	Electric Service Upgrade	1,000.00
220145	Lawrence, Kevin	Railroad Ave	Electric Service Upgrade	1,200.00
220146	Martin, Robert	633 Capitol St	Repair Two Porches & Drywall, New Tub & Shower	9,000.00
220147	Collins, Jason	101 Patricia Ave	Repair Decks & Remodel House	30,000.00
220147	Roy, David	110 Evans Dr	Replace Roof Shingles	3,500.00
220149	Woodford Oil Co.	17 Fourteenth St	Train Siding	20,000.00
220150	Meador, John	204 Southview Dr	Windows	7,000.00
220151	Metheny, Jerry	100 Third St	Add A/C	4,000.00
220152	Hostetler, Joan	163 Delaware Ave	Renovation and HVAC	7,000.00
220153	Ratnaker, Michelle	208 Ferndale Dr	Windows	8,865.00
220154	Roach, Tracy	40 Cherry St	Installing Walls to Divide Rooms	7,500.00
220155	Threatt, Kristen	609 W Main St	Build Deck	3,000.00
220156	Davis, James	102 South Gate Rd	Remodel Bathroom	1,500.00
220157	Kendall, Gary	1004 S Davis Ave	Repair Roof	3,000.00
220158	Roy, Darlene	1716 Lavalette Ave	Replace Shower	9,356.00
220159	Judy, Anthony	116 Mountain View Dr	Replace Shower	8,940.00
220160	Jordan, Sandra	36 Northview Dr	New Modular Home	125,000.00
220161	Davis Trust Co.	227 Davis Ave	Replace Drive Thru Drawer	8,100.00
220162	Minjae, Chin	124 Riverview Dr.	Window & Door	19,000.00
220163	Knutti, Emil	132 Guy St	Replace Roof Shingles	14,880.00
220164	Murphy, Patricia	55 Barron Ave	Repair Porch	8,000.00

220165	Howell, Susan	1608 Lavalette Ave	Replace Tub & Shower	3,500.00
220166	FUMC	315 Kerens Ave.	HVAC	8,000.00
220167	Bailey, Jason	1080 Harrison Ave.	Upgrade Electric Service	3,000.00
220168	Hunt, Andrew	211 Bridgewater Dr	Water Management	15,942.00
220169	Elkins Builders Supply	Industrial Park Road	Replace Outside A/C Unit	3,500.00
220170	Alvarado, Brenda	125 Bernard Ave	Replace Gas Line	200.00
220171	Crosston, Donald	211 Central St	Build Bathroom	6,000.00
220172	Cross Roads Cottage	721 Yokum St	Install Metal Roof	3,475.00
220173	Jones, Andrew	300 Scott St	Install Gutter and D-Spouts & Repair Fascia	3,000.00
220174	West, Sidney	102 Third St	Remodel	10,500.00
220175	Pyles, Victor III	933 S Kerens Ave	Install Metal Roof	14,500.00
220176	Rovira, Rebekah	305 Marro Dr	Electric Service, Kitchen Cabinets & Bath	5,000.00
220177	Jones, Dorothy	117 Barron Ave	Water Management	8,866.00
220178	Vanscoy, Pamela	6 Monticello St	Stand-by Generator	8,570.00

COMMITTEE REPORTS were provided by all committee chairs present.

STAFF REPORTS were provided by all present administrative officers.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Chenoweth **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period July 25 – August 12, 2022

UNFINISHED BUSINESS

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1541: APPOINTMENT OF BUILDING INSPECTOR AND CODE ENFORCEMENT OFFICER AS CITY ZONING OFFICER.** The motion carried.

NEW BUSINESS

Cw. Cuonzo, **MOVED APPROVAL OF ORDINANCE 301: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA REPEALING THE CURRENT CHAPTER 152: ZONING, ELKINS CITY CODE AND OTHER CONFLICTING SECTIONS OF THE CITY CODE AND ENACTING A NEW ZONING ORDINANCE TO BE DESIGNATED AS CHAPTER 152: ZONING, ELKINS CITY CODE (2ND AND FINAL READING).** Cm. Chenoweth, **MOVED APPROVAL OF AN AMENDMENT TO SECTION 21-153(G)(4) REPLACING THE REFERENCE TO SECTION 4 WITH SECTION 21-151; TO SECTION 21-153(G)(5) REPLACING THE REFERENCE TO SECTION 11 WITH SECTION 21-157; AND TO SECTION 21-153(G)(6) REPLACING THE REFERENCE TO SECTION 4 WITH SECTION 21-151.** The motion to amend carried. The primary motion to approve with carried.

Cw. Guye, **MOVED APPROVAL OF RESOLUTION 1558: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING COMPENSATION LEVEL FOR J. JOHNSON.** The motion carried.

Cw. Vest, MOVED APPROVAL OF **RESOLUTION 1559: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING COMPENSATION LEVEL FOR C LLOYD.** The motion carried.

Cm. Chenoweth, MOVED APPROVAL OF APPROPRIATING **\$400,000 FROM CITY FUNDS TO THE RCDA EVENT CENTER PROJECT, WITH \$200,000 IN FY23 AND FY24 TO BE PAID FROM THE FINANCIAL STABILIZATION ACCOUNT.** The motion carried.

Cm. Chenoweth, MOVED APPROVAL OF **REQUEST BY BEANDER’S FOR ABCA SPECIAL LICENSURE ENDORSEMENT.** The motion carried.

Cw. Guye, MOVED APPROVAL OF **REQUEST BY VINTAGE RESTAURANT AND WINE BAR FOR ABCA SPECIAL LICENSURE ENDORSEMENT.** The motion carried.

MAYOR’S COMMENTS were provided by the acting mayor.

Cw. Cuonzo, MOVED ADJOURNMENT. The motion carried.

The meeting adjourned at 7:55 p.m.

*Approved by council at the meeting
of September 1, 2022*

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk