



ELKINS SEASONAL DECORATING

The City of Elkins appreciates your organization's efforts to make our downtown attractive and fun for residents and visitors alike. To keep participants and observers safe, keep in mind the following:

- Do not affix anything to regulatory signs (i.e. stop, yield, speed, pedestrian crossing, school zone, one-way, RR crossing, etc.)
- Use of the parking posts is permitted, so long as the "3-hour parking" stickers remain visible
- No decorations placed within fifteen (15) feet of a fire hydrant
- Leave a four (4) foot path free of obstruction on the sidewalk for pedestrian access (note: five (5) feet is required on corners)
- Decorations cannot block access to legally parked vehicles
- No banners will be permitted across city-maintained roadways
 - For permission to hang a banner across a State-maintained roadway, please contact the WV DOH
- Secure or weigh down decorations so they are not easily moved or blown away

Use this easy-to-follow checklist to be sure you are complying with city rules and regulations.

- **Does my event require blocking a street or a sidewalk?**
 - **Yes** – submit an event request application to the City of Elkins Executive Secretary at least two weeks prior to the start of your event
 - **No** – contact the City of Elkins Executive Secretary to coordinate your event on the seasonal calendar with other seasonal decorating activities, dates, and events
- **At this time, the City's sound system is not operational and will not be until City Hall reopens in May 2026.**
- **Who do I call with questions?**
 - For all questions regarding event coordination, applications, and city rules and regulations:
 - **City of Elkins Executive Secretary @ 304-636-1414 ext. 1110**