

IN THE MUNICIPAL COURT OF THE CITY OF ELKINS, ELKINS, WEST VIRGINIA  
CITY OF ELKINS  
V.

\_\_\_\_\_  
ADDRESS \_\_\_\_\_

\_\_\_\_\_  
PHONE# \_\_\_\_\_

**90 DAY PAYMENT SCHEDULE**

Payment may be mailed to Elkins Municipal Court, 401 Davis Avenue, Elkins, WV, 26241 In accordance with the fine and cost imposed in the above case, pursuant to the provisions of W.V Code § 50-3-2a the defendant is hereby ORDERED to pay the amounts due, on or before the dates set forth in the following schedule:

**CITATION:** **COURT COST/FINE \$ OFFENSE**

\_\_\_\_\_  
\_\_\_\_\_  
1<sup>ST</sup> PAYMENT OF \$ \_\_\_\_\_ DUE ON \_\_\_\_\_ 2<sup>ND</sup> PAYMENT OF \$ \_\_\_\_\_ DUE ON \_\_\_\_\_

FINAL PAYMENT OF \$ \_\_\_\_\_ DUE ON \_\_\_\_\_

**NOTICE TO DEFENDANT:** Failure to make the payments as required in this schedule may result in late fees, or suspension of driver's license.

If you are unable to complete this payment in the 90 days, you must contact the Elkins Municipal Court to request an "extended payment plan". This plan requires a \$25.00, up front, payment to the court and you must complete a financial affidavit provided by the WV Supreme Court of Appeals.

\_\_\_\_\_  
Elkins Municipal Court Judge or Clerk \_\_\_\_\_ Date: \_\_\_\_\_

I hereby certify that I have received a copy of this payment schedule:

Defendant \_\_\_\_\_  
Date: \_\_\_\_\_